

Michigan 4-H Foundation County Innovative Grants Request for Proposals



2006-07 GRANT APPLICATION PACKET

Grant Timeline:

May 18, 2006

Request for proposals
announced

July 17, 2006

Grant proposal deadline

September 30, 2006

2005-06 program year grant
recipients announced

May 1, 2007

All grant reports due to the
State 4-H Office

**County Innovative Grant
program period is from
October 1 – May 1**

The Michigan 4-H Foundation Board of Trustees annually approves the distribution of competitive grant funds to encourage development of innovative 4-H program opportunities in local communities. These grants are designed to encourage program planning and participation by 4-H members and volunteers in partnership with county MSU Extension 4-H program staff members.

We are pleased to be able to offer four grant opportunities for the 2006-07 4-H program year.

1. Michigan 4-H Legacy Grants *(formerly County Innovative Grants)*

The purpose of the Michigan 4-H Legacy grants is to encourage creativity and support the implementation of great ideas that promote positive youth development in communities. **A total of (4) four \$500 grants are available** for Michigan 4-H volunteers, 4-H youth members and 4-H staff members, to develop a new program or initiative or to strengthen, enhance or expand a current program that's making a difference. Innovative local projects that build on solid principles of positive youth development and expand 4-H opportunities for young people will be considered. These grants are funded by the Michigan 4-H Legacy Fund endowment.

2. 4-H On-Target County Grants

On-target county grants are designed to help county 4-H Shooting Sports programs enhance existing programs, develop a new program or offer a special experience related to 4-H Shooting Sports. Thanks to the generous support of Thomas Cobb, Michigan 4-H Foundation president, counties have an opportunity to apply for funds in this area each year. **One (1) grant award of \$500** is currently available.

3. NorthStar Cooperative 4-H Dairy Science Grant *(New this year)*

The NorthStar Cooperative 4-H Dairy Science grants offer opportunity for 4-H youth and volunteers working in 4-H Dairy Science to strengthen existing county 4-H dairy science programs or use as seed money to develop new innovations in the way 4-H Dairy Science learning takes place for young people. Thanks to the generous support of the members of NorthStar Cooperative, Inc., county or state 4-H groups have opportunity to apply for funds to advance their learning. **Two (2) \$500 grant awards are currently available.**

4. 4-H Educational Garden Grants

The purpose of 4-H Educational Garden Grants is to stimulate the creation of local 4-H educational gardens in Michigan. This program is designed to increase opportunities for high quality and high visibility 4-H programming in communities, help connect 4-H youth and volunteers to resources from the Michigan 4-H Children's Garden and encourages creative 4-H volunteer leadership in communities.

Currently Two (2) grants of \$500 each are available. These grants are funded by the Albert A. Albright Memorial Fund endowment. An award could be made in subsequent years to the same project. Other requirements are:

- Gardens must be in public places but not necessarily on public property. 4-H centers, YMCAs and other community centers, fairgrounds, places of worship, parks and schools are examples of suitable places.
- The garden must use the 4-H name and must follow appropriate use of the 4-H emblem as stated online at http://www.national4-hheadquarters.gov/4h_name.htm. The garden planners/managers will commit to a set of educational programs that involve 4-H members and other children with the garden for a minimum number of years. The curator of the Michigan 4-H Children's Garden and/or designee will visit any funded local 4-H garden at least once in the initiation phase and on future occasions as arranged.
- Every effort will be made to link the local 4-H educational gardens with the Michigan 4-H Children's Gardens through technology and on-site visits to the MSU campus gardens.
- For creative ideas, we encourage you to visit the Michigan 4-H Children's Garden at <http://www.4hgarden.msu.edu> or contact Norman Lownds, Curator of the Michigan 4-H Children's Garden at Michigan State University at lownds@msu.edu or (517) 355-5191, ext 349.

Michigan 4-H Foundation Civil Rights Compliance Statement for Grant Recipients

The Michigan 4-H Foundation, a public 501(c)(3) corporation, is organized to support Michigan State University Extension 4-H Youth Development programs, and as such, requires that all foundation grantees submit a signed statement of non-discrimination before receiving Michigan 4-H Foundation grant funds and/or using the services and/or collaborating with the foundation to deliver 4-H supported programs.

Michigan 4-H Foundation County Innovative Grant FAQs:

Who can apply for a Michigan 4-H Foundation grant?

Michigan State University Extension educators who work with county 4-H Youth Development programming, and Michigan 4-H adult and youth volunteers, may apply.

What can the money be used for?

Unless otherwise noted in grant description, funds can be used for:

- Workshop costs, supplies, kits.
- Curriculum, books, videos and other learning materials.
- Equipment that enhance learning.
- Meals, snacks, treats, incentives.
- Youth group transportation to and from program sites.*
- Events that enhance learning.
- Community service projects.
- Other ideas you have!

**NOTE: Funds cannot be used to pay for personal vehicle mileage reimbursement.*

How can we apply for a Michigan 4-H Foundation Grant?

Complete the application and return it to the Michigan 4-H Foundation by **July 17, 2006**. Please note that applications must be co-signed by the county 4-H MSU Extension educator and the county MSU Extension director.

How are county innovative grant applications reviewed?

Michigan 4-H Foundation County Innovative Grants are reviewed by a team that includes state and county 4-H staff members and members of the Michigan 4-H Foundation board of trustees program committee. Applications for 4-H On Target, 4-H Educational Garden and 4-H Teen Leadership grants include review by MSU Extension faculty and staff with expertise in the specific program or project area. Reviewers rate grants based on a standardized criteria review sheet and awards are made to the applications with the highest total points.

When will we be notified that we will receive a grant?

If you are chosen to receive a grant, you will be notified by **September 30, 2006**. At that time, you will also receive an evaluation report form and budget sheet to complete once the project is completed. Some grantees may be asked to present the results of their project to the Michigan 4-H Foundation Board of Trustees.

How will we obtain the money if we are chosen to receive a grant?

Once your proposal has been approved you will receive grant payment forms from Michigan State University Extension 4-H Youth Development to be completed and returned. Once returned, one-half of the amount of your grant will be disbursed from State 4-H Office. The balance of your grant will be awarded to you at the completion of your project. You will need to submit original receipts for all grant expenses and a final report to Michigan State University Extension 4-H Youth Development to receive the last half of your grant dollars.

When do grant dollars need to be spent?

Counties receiving funding under the categories above must use the grant dollars by **May 1, 2007**.

Note: Financial support for the distribution of the above grants has been made available through the generous support of donors to the Michigan 4-H Foundation. We appreciate their support and commitment to strengthening opportunities for Michigan youth.

Give to the Michigan 4-H Legacy Fund! Your gifts help make grants happen!

Contributions to the Michigan 4-H Foundation for the Michigan 4-H Legacy Fund can increase the number of grants the foundation can offer each year for innovative 4-H program ideas. Michigan 4-H Legacy Grants can be awarded for support of any Michigan 4-H Youth Development project area. Michigan 4-H Legacy Fund gifts can be made through the foundation's annual giving program or through a designation as part of an estate plan. For more information on the Michigan 4-H Legacy Fund (<http://www.mi4hfdtn.org/campaign/legacyfund.html>) or how your gifts can support it, visit the Michigan 4-H Foundation online at <http://www.mi4hfdtn.org>.

For more information, contact:

Cheryl Howell, Executive Director
Michigan 4-H Foundation
c/o County Grant Program
4700 South Hagadorn Rd., Suite 220
East Lansing, MI 48823

Phone: (517) 353-6692
Fax: (517) 432-3310
E-mail: chowell@msu.edu
Web: <http://www.mi4hfdtn.org>



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**Michigan 4-H Foundation
County Innovative Grant
APPLICATION FORM**

Please complete the application (including signatures of the 4-H MSU Extension educator and county MSU Extension director).

Grant Category (check one): ☐ Michigan 4-H Legacy ☐ 4-H On-Target Shooting Sports
☐ 4-H Educational Gardens ☐ NorthStar Cooperative 4-H Dairy Science

Send completed applications by July 17, 2006 to:

Cheryl Howell, Executive Director
Michigan 4-H Foundation
c/o County Grant Program
4700 South Hagadorn Rd., Suite 220
East Lansing, MI 48823

Phone: (517) 353-6692
Fax: (517) 432-3310
E-mail: chowell@msu.edu
Web: <http://www.mi4hfdtn.org>

Project Information	
Project title:	
Amount requested:	
Dates of project:	
County:	
Name of person writing the grant:	

Teen Volunteer Information	
Printed name	
Address	
City, state, ZIP	
Telephone	
E-mail address	
Signature	

Adult Volunteer Information	
Printed name	
Address	
City, state, ZIP	
Telephone	
E-mail address	
Signature	

4-H Staff Member Information	
Printed name	
Address	
City, state, ZIP	
Telephone	
E-mail address	
Signature	

1. What principles of positive youth development are reflected in your project? Check all those that apply. Projects must include a strong focus on one or more principles of positive youth development:

- ☐ Youth develop positive relationships with adults and peers.
- ☐ Youth are physically and emotionally safe.
- ☐ Youth are actively engaged in their own development.
- ☐ Youth are considered participants rather than recipients in the learning process.
- ☐ Youth develop skills that help them succeed.
- ☐ Youth recognize, understand and appreciate multiculturalism.
- ☐ Youth grow and contribute as active citizens through service and leadership.

2. Describe your grant project including setting (out-of-school program, camp, 4-H club, etc.), the ages of the participants you will work with, the number of hours you plan to work with your audience and what you plan to accomplish:

Description:

What aspects of your project make it distinctive and innovative?

Setting:

Ages of project participants:

Estimated number of contact hours:

List your measurable objectives and the specific connection to a 4-H guiding principle (e.g. outcome is linked to positive relationships, safety, youth engagement, youth directed participation, skill development, diversity and multiculturalism, service and leadership):

3. Describe why the program or project is needed in your community.

4. What specific kinds of activities and opportunities will young people in your community have as a result of your grant?

5. In the end, what will be improved or better in your community or for young people as a result of your project?

6. What is the time frame for your project? (Several weeks? Several months? Ongoing?)

7. List current and potential community partners that you will involve in the project.

8. Please list the names of other MSU Extension staff members who will be involved in your project (projects that involve more than one county are welcomed):

Name	County

9. What supplies, materials, resources and other items will you need to carry out your project?

10. Please complete the following preliminary budget:

Item/Description	Cost	Quantity	Subtotal
TOTAL			

11. How will you work with the media to promote this 4-H project?

I am aware of and support the above grant application for my county and will ensure compliance of grant requirements if granted.

County 4-H Youth Agent Signature/Date

County Extension Director Signature/Date

Note: All grant applications are due by July 17, 2006.